



### Application Guidelines (Academic Year 2017 - 2018)

#### 1. INTRODUCTION

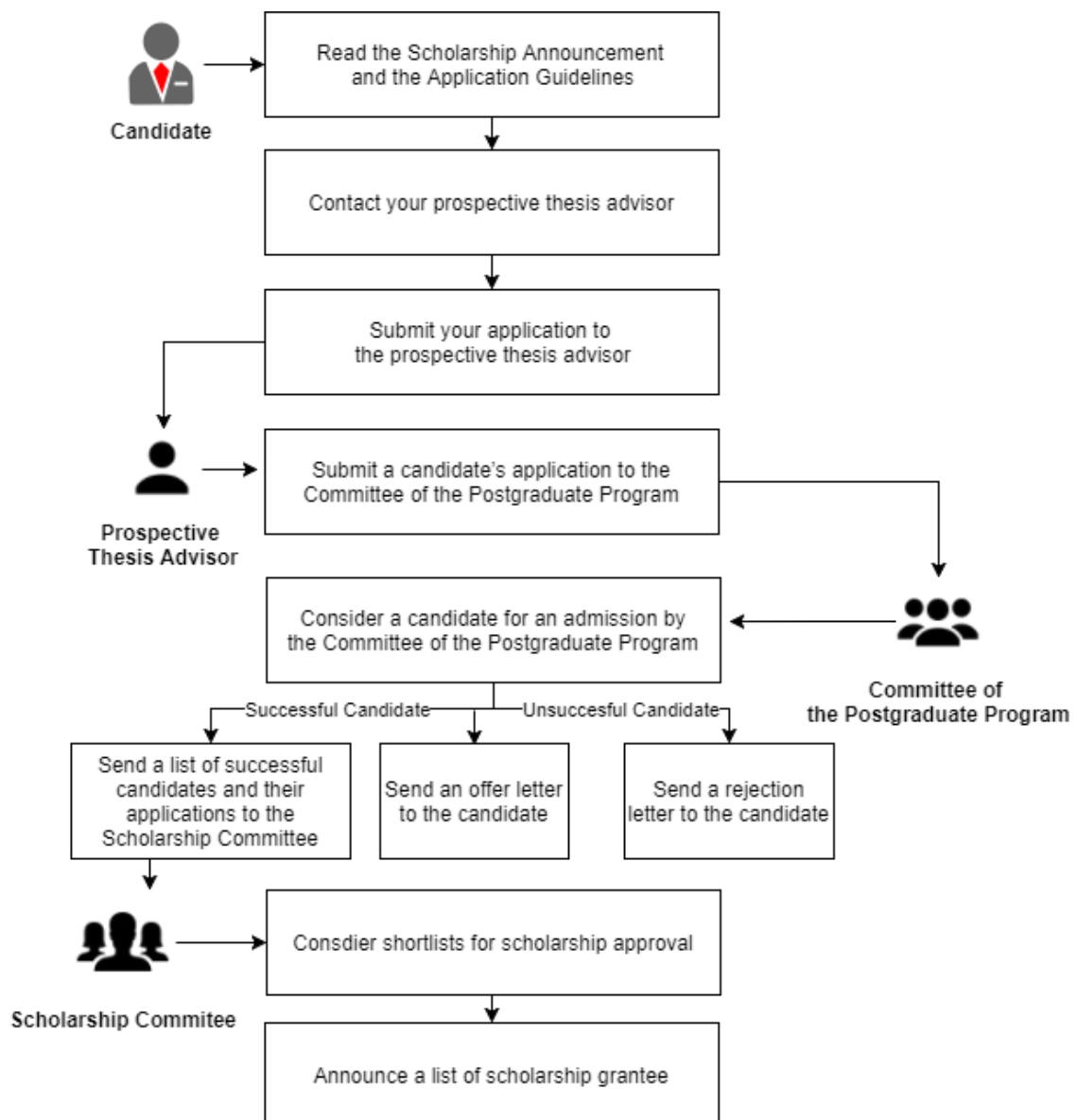
The Ph.D. Scholarship for Outstanding International Students provides financial support to international candidates to undertake a Ph.D. program at Walailak University for 3 years. This scholarship aims to provide opportunity to outstanding international students to study at Walailak University, foster an international academic atmosphere and lead the University towards academic excellence at the international level.

Financial support is separated into 2 categories as follows:

- 1) **Full scholarship** covering tuition fee, dormitory fee and monthly allowance (10k baht a month)
- 2) **Partial scholarship** covering tuition fee and dormitory fee

For full detail of the scholarship, please see the Announcement of Walailak University on Ph.D. Scholarship for Outstanding International Students.

#### 2. HOW TO APPLY





# PH.D. SCHOLARSHIP

## For Outstanding International Students

**Step 1** The candidate should read the terms and conditions, both the Announcement of Walailak University on Ph.D. Scholarship for Outstanding International Students and these guidelines, to gain an understanding of the program and what is required for an application.

**Step 2** The candidate should find a thesis advisor and contact them to discuss the candidate's academic background and whether the advisor's Ph.D. program can provide supervision for the candidate's research topic. A list of thesis advisors who are qualified to receive students under the scholarship program is available at [https://cia.wu.ac.th/?page\\_id=895](https://cia.wu.ac.th/?page_id=895)

**Step 3** Apply for admission and submit application documents directly to the thesis advisor (see the supporting documents list on page 3)

**Step 4** Admission consideration: the thesis advisor submits candidate's application to the Committee of the Postgraduate Program. Once the consideration is completed, the Committee of the Postgraduate Program will send an offer letter to the successful candidate and a reject letter to the unsuccessful candidate.

**Step 5** Scholarship-approval consideration: the Committee of the Postgraduate Program submits a list of successful candidates and their application documents to the scholarship committee for the scholarship consideration.

**Step 6** Announcement of successful scholarship grantee: the scholarship secretariat will send a scholarship award letter together with a pre-arrival information package to each candidate.

*It is compulsory for the candidates to pass the admission considerations from the Committee of the Postgraduate Program before being considered for the scholarship.*

### 3. WHEN TO APPLY

It is the candidate's responsibility to ensure that application and supporting documents is submitted by the below timeline. Any documents received after the closing date will not be considered.

Term/Academic Year		Timeline	Responsible Person
3/2017	1/2018		
Sept-15 Nov 17	Dec-Feb 18	Submit your applications	Candidate
16-22 Nov 17	1-7 Mar 18	Submit candidate's application to the Committee of the Postgraduate Program	Thesis Advisor
23 Nov-7 Dec 17	7-31 Mar 18	Consider candidates for an admission	The Committee of the Postgraduate Program
8-15 Dec 17	1-6 Apr 18	Submit a list of successful candidates to the Scholarship Committee	
		Send an admission letter/a rejection letter	
16 Dec-31 Dec17	7-30 Apr 18	Consider shortlists for scholarship approval	The Scholarship Committee
1-5 Jan 18	1-7 May 18	Announce a list of successful candidate	
5 Feb 18	June 18	First day of academic year	-

*Academic Year of Walailak University follows a trimester system. One academic year consists of 3 terms, started from June.*

### 4. CANDIDATE'S QUALIFICATIONS

- 1) Any nationality, except Thai
- 2) Candidates must have the following GPAXs for their Bachelor's Degree and Master's Degree:
 

Full scholarship	GPAX from Bachelor's Degree not lower than 3.25 out of 4.00
	GPAX from Master's Degree not lower than 3.70 out of 4.00
Partial scholarship	GPAX from Bachelor's Degree not lower than 3.00 out of 4.00
	GPAX from Master's Degree not lower than 3.50 out of 4.00



- 3) Candidate passes the selection process to further study in the Ph.D. program from the Committee of the Postgraduate Program.
- 4) Candidate must have English language proficiency test scores as follows:
  - TOEFL PBT not lower than 500 or
  - TOEFL CBT not lower than 173 or
  - TOEFL IBT not lower than 61 or
  - IELTS not lower than 6.0

The exception is for a native English speaker or one who has earned a Bachelor's Degree or a Bachelor's Degree and a Master's Degree from a native English speaking country, excluding those who gained only a Master's Degree from a native English speaking country.

– *In case the candidate's qualifications are not in accordance with the above criteria, selection will depend on the discretion of the scholarship committee.*

– *Native English speaking countries:*

<i>Antigua and Barbuda</i>	<i>Ireland</i>
<i>Australia</i>	<i>Jamaica</i>
<i>The Bahamas</i>	<i>New Zealand</i>
<i>Barbados</i>	<i>St Kitts and Nevis</i>
<i>Belize</i>	<i>St Lucia</i>
<i>Canada</i>	<i>St Vincent and the Grenadines</i>
<i>Dominica</i>	<i>Trinidad and Tobago</i>
<i>Grenada</i>	<i>United Kingdom</i>
<i>Guyana</i>	<i>United States of America</i>

## 5. SUPPORTING DOCUMENTS

- 1) **Application form**
- 2) **Two referee report forms**

Referee reports must be from academic supervisors, lecturers, or workplace managers who are familiar with the candidate's recent academic and/or work performance and abilities. The referees must submit the reports directly to the candidate's prospective thesis advisor. It is the candidate's responsibility to ensure that the referees complete the reports within the deadline.

### 3) **Personal Statement**

Personal Statement must be 1-page long (Times New Roman, font size 12 pt., line spacing 1 pt.) and include the candidate's name at the top of the page. The statement must be written in language that contains a limited amount of jargon and is clearly understandable by personnel outside the specialized field. The statement should include:

- Candidate's reasons for choosing a Ph.D. Program at Walailak University
- Candidate's academic background and professional goals in relation to the Ph.D. study program
- An explanation of the candidate's Ph.D. research and its contribution to global knowledge

### 4) **Research Proposal**

Each Ph.D. program may have specific requirements regarding the research proposal. It is strongly recommended that the candidate contact his or her prospective thesis advisor and discuss whether the Ph.D. program can provide supervision in his or her area of research.

- 5) **Resume**
- 6) **A copy of Bachelor's Degree Transcripts**
- 7) **A copy of Master's Degree Transcripts**



**8) A copy of Bachelor's Degree Graduation Certificate**

**9) A copy of Master's Degree Graduation Certificate**

If the candidate's transcripts and graduation certificates (numbers 6-9 above) are not in English, provide both the original and their English translations. The candidate should make a copy of the reverse of his or her transcripts if the marking or grading scheme is explained there.

**10) A copy of TOEFL/IELTS Score Report**

**11) A copy of Passport's Information Page**

**12) Miscellaneous supporting documents**

The candidate may supply additional documents supporting his or her application such as professional certificates. Candidates should ensure that additional documents are relevant to their applications.

- Forms no. 1) and 2) can be download from [https://cia.wu.ac.th/?page\\_id=895](https://cia.wu.ac.th/?page_id=895)
- All documents must be merged into a single PDF file and sorted according to the above order. Ensure that the scanned documents are clear and legible. We do not accept the documents captured using cameras or in other file formats.

### 5. CONTACT PERSON

**For academic enquiry** (e.g. curriculum, research, lab facilities), candidates should contact their prospective thesis advisors or program chairpersons. A list of thesis advisors and their contact who are qualified to receive students under the scholarship program is available at [https://cia.wu.ac.th/?page\\_id=895](https://cia.wu.ac.th/?page_id=895)

**For general enquiry** (e.g. documentation, admission and scholarship application process, visa and living matters, etc.), please contact the scholarship secretariat at Center for International Affairs (CIA):

Office Phone: +66 7567 3762, +66 7567 3768

E-mail: [interaffairs.wu@gmail.com](mailto:interaffairs.wu@gmail.com)

Website: <http://cia.wu.ac.th>