

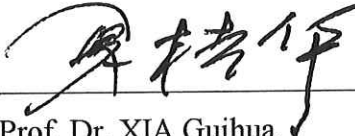


MEMORANDUM OF UNDERSTANDING FOR ACADEMIC COOPERATION
BETWEEN
HARBIN ENGINEERING UNIVERSITY
AND
WALAILAK UNIVERISTY


Harbin Engineering University (HEU), P.R. China, and Walailak University (WU), Thailand, recognizing the benefits to their respective universities from the establishment of international links, conclude this Memorandum.

1. The purpose of this Memorandum is to develop academic and educational cooperation and to promote mutual understanding between the two universities.
2. a) Both universities agree to develop the following collaborative activities in academic areas of mutual interest, on a basis of equality and reciprocity :
 - (1) Exchange of faculty, researchers, other research and administrative staff
 - (2) Exchange of students
 - (3) Conducting collaborative research projects
 - (4) Conducting lectures and organizing symposia
 - (5) Exchange of academic information and materials
 - (6) Promoting other academic cooperation as mutually agreedb) This agreement will serve as a general framework for cooperation between the two institutions and is intended to facilitate the discussion of more specific programs of collaboration.
3. The development and implementation of specific activities based on this Memorandum will be separately negotiated and agreed between the faculties, schools or institutes, which carry out the specific projects. Both universities agree to carry out these activities in accordance with the laws and regulations of the irrespective countries after full consultation and approval.

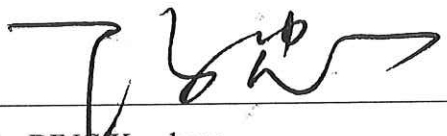
5. Should any collaborative research activities under the Memorandum result in any potential for intellectual property, both universities shall seek an equitable and fair understanding as to ownership and other property interests that may arise.
6. This Memorandum may be amended or modified by a written Addendum signed by the representatives of both universities.
7. This Memorandum is valid for a period of five years from the date of signing by the representatives of both universities. This Memorandum shall be renewed automatically after being reviewed and renegotiated by both universities.
8. This Memorandum may, at any time during its period of validity, be terminated by one of the universities upon prior notice to the other in writing not later than six months before the termination date.
9. This Memorandum shall be officially executed in English.




Prof. Dr. XIA Guihua
Vice President
Harbin Engineering University
Date: Jun 18, 2019



Assoc. Prof. Dr. Charun Bunyakan
Vice President, Academic Affairs
Walailak University
Date: Jun 18, 2019



Dr. DING Xuezhong,
Vice Dean, College of International
Cooperative Education
Harbin Engineering University



Assoc. Prof. Dr. Wanna Choorit
Vice President,
Research & Community Engagement
Walailak University

Agreement Addendum

Student and Staff Exchange

1. General Program Administration

- a. The student/staff exchange program will be administered through International Office at HEU and Center for International Affairs at WU
- b. Each university will have a coordinator for the student/staff exchange program who will act as a liaison between the international offices. They will remain in close contact with each other and provide timely information about student/staff's progress, extensions and terminations, teaching and immediate notification in case of emergency.
- c. Applications should be received by International Office at HEU and Center for International Affairs at WU.
- d. Each university will provide an official report of standings (Transcript of Records) or a written assessment of course work completed by each exchange student/staff at the host university. These documents will be received and dispersed by International Office at HEU and Center for International Affairs at WU.

2. Admissions

- a. The home institution will be responsible for screening and selecting applicants from its university for the exchange. Per host institution's request, the home institution will send the applications within the noted deadlines for as many students as have been allocated places.
- b. HEU and WU agreed that both parties may send maximum 10 students or staff to the host university for each academic year upon mutual agreement.
- c. The host university may provide the incoming exchange students/staff with tuition fees waivers or providing scholarship upon mutual agreement. However, the exchange students/staff will be required to pay the tuition to their home university.
- d. Request for extension requires both host and home university's approval. Withdrawal or termination after placement may result in forfeit of the program costs.
- e. The host university has final authority to accept or reject applicants on the basis of their qualifications and suitability for the exchange program.

3. Host universities' responsibilities and service for exchange students/staff

- a. The host University will guarantee the access of the incoming exchange students/staff to the necessary number of the classes required by Home University.
- b. Students in the exchange program have the same rights, privileges, and responsibilities as regular, degree-seeking students/staff at the host university; exchange students/staff should comply with the rules and regulations of the host university.

- c. The host university will provide both academic and personal counseling to exchange students, as well as service available to regular, degree-seeking students/staff at the host university.
- d. WU and HEU will provide the convenient on-campus accommodation to exchange students/staff. The exchange students/staff will be charged for the rent payment to host institution and insurance.