STUDY ABROAD PROGRAM AGREEMENT
BETWEEN
WALAILAK UNIVERSITY
AND
NATIONAL CHUNG CHENG UNIVERSITY, TAIWAN, R.O.C.

The **Walailak University**, a university established under the laws of Thailand and having an address at 222 Thaiburi, Thasala, Nakhon Si Thammarat, Thailand, 80161 (hereinafter referred to as "**WU**") of the one part;

And

NATIONAL CHUNG CHENG UNIVERSITY, a university established under the laws of Taiwan, R.O.C. and having an address at No.168, Sec. 1, University Rd., Min-Hsiung Township, Chia-yi County, Taiwan 621 (hereinafter referred to as "**CCU**") of the other part;

having entered into a Memorandum of Understanding on the 8 June 2022 under which the Parties have agreed to implement within the framework of the statutes and regulations applicable in each Party's institution, and amongst other things, Study Abroad Programs ["hereinafter referred to as "the Abroad Program"], now wish to set the terms and conditions (hereinafter referred to as the "Agreement") governing and facilitating the visiting students who study abroad under this agreement between the Parties as follows:

1. **PERIOD OF ENROLMENT**

The Abroad Program for students from WU studying at CCU may be for a period of one semester on semester basis or one academic year. For students from CCU studying at WU, the abroad program may be for a period of one trimester on trimester basis or one academic year. Any variation to these periods of enrolment may only be allowed upon mutual agreement in writing by the Parties.

2. **ELIGIBILITY OF VISITING STUDENT APPLICANTS**

It is understood that both Parties will strive to designate only well-qualified students for participation in this Abroad Program and that the academic background of each student as well as letters of recommendation, will be provided by the home institution to the host institution. It is also understood that students must meet language proficiency requirements and any other academic requirements established by the host institution.

3. **ACADEMIC STATUS OF THE VISITING STUDENTS**

All students will remain enrolled as students of the home institution and will not be accepted for enrolment as candidates or students for any degree at the host institution. Accordingly, students are expected to maintain the equivalent of a full course load at the host institution. Any credits towards the student's degree are to be awarded by the home institution, subject to its rules and regulations and approval by the relevant approving authority of the home institution. All students enrolled in the host institution will be subject to the same rules and regulations as local students.

4. **SELECTION AND SCREENING BY THE HOST INSTITUTION OF STUDENTS NOMINATED BY THE HOME INSTITUTION**

4.1 The home institution will nominate applicants from its institution for the Abroad Program.

4.2 The host institution reserves the right to determine the final selection and admission of each student nominated by the home institution.

4.3 The students must satisfy all admission requirements including the language proficiency requirement of the host institution.

4.4 Both institutions must advise annually the dates by which applications must be received.

4.5 A complete set of application papers will normally consist of:

- host institution application forms;
- official copy of applicant's academic transcript; other supporting letters and academic background materials relevant to specific course selections, as requested during the application process.

5. RESPONSIBILITIES OF THE HOST INSTITUTION AFTER ADMISSION OF STUDENTS NOMINATED BY THE HOME INSTITUTION

5.1 The host institution will provide such visiting student with formal letters of admission and other documents as may be required for establishing his/her student status for visa and other purposes.

5.2 The host institution will assign admitted visiting student to the appropriate school, department or division of faculty, and to appropriate academic advisers.

5.3 All appropriate student services and facilities of the host institution will be made available (where possible) to visiting students.

5.4 After the visiting student's completion of the period of study, the host institution will send the academic transcripts of the student's work to the appropriate officer of the home institution.

6. FEES AND BENEFITS AT HOST INSTITUTION

6.1 Every semester on a reciprocal basis, the host university will waive tuition and fees for up to two visiting students (hereinafter referred to as fee-waiving visiting students) as recommended by the home university, subject to the final approval by the host university. These fee-waiving visiting students may, however, be required to pay tuition and fees to their home university as specified by their home university.

6.2 Except the fee-waiving visiting students as specified above, all other visiting students sent by their home university will be required to pay tuition and fees to the host university as fee-paying visiting students according to the regulation of the host university.

6.3 The number of fee-waiving visiting students may be reviewed annually by the Parties based on the demand and imbalance of such fee-waiving visiting students.

6.4 Each visiting student shall be responsible for his or her own living expenses at the host institution including (but not limited to) expenses in travel, meal, utility, accommodation, and miscellaneous fees such as special course fees, lab fee, key deposits, books, insurance, etc.

6.5 The host university will provide assistance to arrange on- or off-campus housing accommodation to visiting students for the visiting period, subject to accommodation fees, utility fee, and dorm internet connection fees as specified by mutual written agreement between the Parties.

7. INSURANCE, ENTRY AND VISA REQUIREMENT

7.1 Each visiting student should purchase his or her own health and accident insurance. Proof of adequate insurance coverage must be submitted to the administrative body of each Party. Neither Party will assume responsibility for expenditure derived from the student illnesses or accidents.

7.2 Each visiting student shall ensure that all entry and visa requirements of the country of the host institution are complied with. Both Parties agree to provide visiting students with information regarding the pertinent legal provisions of each host country.

8. OTHERS

8.1 Visiting students will be expected to abide by the laws and customs of the host country and by the policies, rules and regulations of the host institution. Where possible they will also be required to sit the same examinations for the courses in which they are enrolled as students for the host institution.

8.2 Upon completion of the Abroad Program at the host institution, the visiting students must return to their home institution.

9. EFFECTIVE DATE AND TERMINATION OF AGREEMENT

9.1 This Agreement shall be effective on and after the date of its signing by the

authorized representatives of both Parties and remain in force for a period of five (5) years. Thereafter this Agreement shall be renewed for a further period to be mutually agreed upon in writing by the Parties. Either Party may terminate this Agreement at any time by serving a written notice to the other Party at least six (6) months before the date of such termination. At the end of each five-year period, this Agreement At the end of each five-year period, this Agreement may be renewed by mutual agreement for an additional five years by signing an addendum on Agreement extension (or equivalent).

9.2 In the event of a major revision or cancellation of this agreement provided by either party, the receiving host university will provide approved enrolled current exchange students with the opportunity to complete their approved program.

10. **IMPLEMENTATION**

Implementation of this Agreement is subject to sufficient funding being procured as appropriate by each Party.

11. **AMENDMENTS OR MODIFICATIONS**

No amendments, modifications, supplements, termination or waiver of any provision of this Agreement will be effective unless made in writing and duly signed by both Parties.

12. **NOTICES**

Every notice, request or any other communication required or permitted to be given pursuant to this Agreement shall be in writing, in English and delivered personally or sent by registered or certified air mail or by courier or fax/email (which shall be acknowledged by the other Party) to the Parties at the addresses as stated below :

(a) If to WU: School of Engineering and Technology
Walailak University
222 Thaiburi, Thasala,
Nakhon Si Thammarat, Thailand, 80161
Attention:
Assoc. Prof. Dr. Suratsavadee Koonlaboon Korkua,
Dean, School of Engineering and Technology

E-mail: engineer@mail.wu.ac.th
Tel no.: +66 75-384-000 EXT 72304

(b) If to CCU: Office of International Affairs
National Chung Cheng University
No.168, Sec. 1, University Rd., Min-Hsiung Township,
Chia-yi County, Taiwan 62102
Attention:
Dr. Hua-Fu, HSU
Dean, Office of International Affairs
cia@ccu.edu.tw
Tel no.: +886-5-2720411 EXT 17600
Fax no :+886-5-2723673

IN WITNESS THEREOF, both Parties have caused this Agreement to be executed by their duly authorized representatives.

For and on behalf of
WALAILAK UNIVERSITY

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PROF. DR. SOMBAT THAMRONGTHANYAWONG
President

Date: 9 June 2022

For and on behalf of
NATIONAL CHUNG CHENG UNIVERSITY

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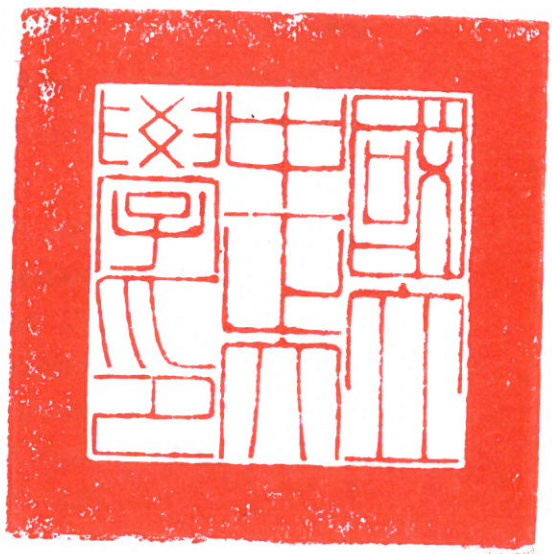
DR. ZHANG-HUA FONG
President

Date: 29 June 2022