



Hochschule RheinMain

Agreement on Student and Staff Exchange

entered into between

WALAILAK UNIVERSITY

herein represented by Prof. Dr. Sombat Thamrongthanyawong in his capacity as President,

Walailak University
222 Thaiburi, Thasala
Nakhon Si Thammarat 80160
Thailand

Telephone: +66 75-476353-6
E-mail: interaffairs.wu@gmail.com
Website: wu.ac.th

(Hereinafter referred to as "WU")

and

HOCHSCHULE RHEINMAIN UNIVERSITY OF APPLIED SCIENCES WIESBADEN RÜSSELSHEIM

herein duly represented by Prof. Dr. Eva Waller in her capacity as President,

Kurt-Schumacher-Ring 18
65197 Wiesbaden
GERMANY

Telephone: +49 611 94 95-1101
Facsimile: +49 611 94 95-1106
E-mail: praesidentin@hs-rm.de
Website: www.hs-rm.de

(Hereinafter referred to as "HSRM")

(Hereinafter referred to jointly as "The Parties")

In furtherance of their mutual interests in the fields of education and research, WU and HSRM agree to enter into the following terms of agreement for the purpose of promoting academic and educational cooperation exchanges.

1. Student Exchange

1.1 The Exchange is open to the following subject areas:

Subject Area at WU	Subject Area at HSRM	Number of exchange students / duration of stay	Undergraduate / Graduate
Programs related to Health Studies, Business Administration/ Management, and Accountancy and Finance	Programs at Wiesbaden Business School	15 x 6 months	Undergraduate / Graduate

If both Parties agree, additional degree programs can be included in the exchange. To include additional degree programs in the exchange, an affirmative e-mail from both parties is sufficient.

1.2 Exchange students may receive credit towards their degree for the semester(s) studied abroad and do not pay tuition fees to the Host Institution. Students will however be expected to pay the applicable fees and other relevant costs. Such fees may include fees for student association, public transportation, etc.

1.3 The Parties will ensure that the selected students meet the appropriate admission requirements as determined and agreed upon by the Parties. It is mutually agreed that the Party from which the exchange is made (hereinafter called "**the Home Institution**") will notify the Party in which the exchange is made (hereinafter called "**the Host Institution**") of the intended exchange in due time.

For WU the nomination deadline (and semester dates) are as follows:

 Last week of March for the first semester (June-October)

 Last week of July for the second semester (November-March)

For HSRM the nomination deadlines (and semester dates) are:

 May 15 for winter semester (October – February)

 November 15 for summer semester (April – July)

- 1.4 The Parties agree that the general length of student exchange is one semester. If both Parties agree, exchange students can extend their stay for another semester.
- 1.5 An exchange student shall be officially enrolled at his/her Home Institution and at the Host Institution in accordance with the enrolment prerequisites of either Institution and will have the same rights and obligations as any other student at the applicable institution.
- 1.6 For each student an Individual Learning Agreement will be drawn up to be signed by him/her before commencement of exchange. The Parties will decide on the mutual recognition of courses approved by each party.
- 1.7 The language of instruction at WU is English. We recommend a minimum level of B2.
The languages of instruction at HSRM are German and English. We recommend a minimum level of B2 for Wiesbaden Business School and B1 for all other degree courses in the respective language.
- 1.8 Each student participating in this exchange must provide for his/her own transportation to and from the Host Institution. Each student shall also be personally responsible for expenses including, but not limited to: personal and living expenses, travel and related costs, as well as books and school supplies.
- 1.9 Students are expected to purchase health and travel insurance as required by the Host Institution's country.
- 1.10 The Host Institution will assist the exchange student in finding appropriate accommodation and in dealing with administrative procedures.
- 1.11 Each exchange student will be responsible for obtaining a visa and other related documents required for study at Host Institution. The Host Institution gives no warranty that any student will be entitled to an appropriate visa, but the Host Institution will provide incoming exchange students with such valid certification as may be required to obtain a student visa for the full period of exchange.

2. Staff Exchange

- 2.1 The Parties are open to the possibility of staff exchange in areas of teaching, research or administration.
- 2.2 The Parties will ensure that the selected staff meets the appropriate works requirements as determined and agreed upon by the Parties. It is also agreed that the Host Institution will be informed about the intended stay at least three (3) months in advance. Salary, travelling and living expenses related to the exchange will be the responsibility of the home institution unless otherwise agreed in writing.
- 2.3 Staff is expected to purchase health and travel insurance as required by the Host Institution's country and they must present these documents and their translations to the Host Institution before departure from the home institution.
- 2.4 The Host Institution will assist the exchange staff in dealing with administrative procedures inclusive of application for visa and other immigration matters.
- 2.5 In the case of teaching and research staff members on exchange, advance understanding shall be made between the Parties with respect to access to special facilities such as laboratories and equipment.

3. Validity and Termination of the Agreement

- 3.1 This Agreement shall be effective upon approval by both parties and shall remain in effect for five (05) years. Thereafter it shall automatically be renewed annually for one more year. However, either university may terminate the agreement in writing at least ten months prior to the beginning of an academic year.
- 3.2 The present Agreement may be terminated by either institution, by reason of breach of the terms mentioned above. However, the termination shall be accomplished through written notice 03 (three) months in advance.
- 3.4 Termination shall not affect the activities in progress.

4. Notices

Any notice or communication between the Parties shall be in writing and shall be delivered to the address of the addressee stated below

WU ADDRESS: Walailak University
222 Thaiburi, Thasala
Nakhon Si Thammarat 80160
Thailand

HSRM ADDRESS: RheinMain University of Applied Sciences
International Office
Kurt-Schumacher-Ring 18
65197 Wiesbaden
Germany

Telephone No. +49 611 9495 1968

Contact Person: Selket Gupta

Email: international@hs-rm.de

5. Variation

The terms stipulated in this Agreement shall not be amended, altered, changed or otherwise modified without the mutual consent of the Parties and such amendments, alterations, changes and modifications shall be made in writing and signed by the Parties hereto.

6. Dispute Resolution

The Parties agree that all disputes arising pursuant to this Agreement shall be resolved by way of negotiations and discussions and with a view to an amicable settlement and mutual benefit of both Parties.

7. Mutual Cooperation and Relationship

The Parties realize that it is not feasible to adequately foresee and address every issue involving the collaboration of the Parties herein. Hence the Parties shall use their best endeavors to realize their expertise in carrying out the steps and measures necessary

for furthering their mutual interests under this Agreement in accordance with the spirit of close cooperation and mutual assistance.

8. Financial Obligations

The parties agree to investigate opportunities to obtain or raise funds to support their collaborative activities. The Parties understand that all financial arrangements necessary to carry out any of the activities will depend on the availability of funds. This Agreement places no financial obligation on either party.

9. Data Protection

The sending institution acknowledges that data protection levels in the receiving institution's country may vary from the one in which the sending institution is located and will inform participants in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

10. Signatures

The Parties hereto have executed this Agreement in two (2) original copies by their duly authorized representatives on the day and at the place referred herein, each Party receiving one (1) original copy hereof. This Agreement replaces the previous Agreement signed on 09 July 2024.

For
Walailak University

For
Hochschule RheinMain

Thailand, 25th June 2025
Place, Date

Wiesbaden, 07th July 2025
Place, Date

S. Thamrong
Prof. Dr. Sombat Thamrongthanyawong
President

E. Waller
Prof. Dr. Eva Waller
President

