



MEMORANDUM OF AGREEMENT

BETWEEN

**FACULTY OF MEDICINE UNIVERSITAS PEMBANGUNAN NASIONAL
"VETERAN" JAKARTA**

AND

SCHOOL OF MEDICINE WALAILAK UNIVERSITY

Number of MoA UPN : KS/013/UN61/VIII/2025/FK

Number of MoA Walailak :

This **Memorandum of Agreement** is executed on 11th day of August 2025 and will be valid until 11th day of August 2028.

BETWEEN

FACULTY OF MEDICINE UPN "VETERAN" JAKARTA, INDONESIA

a university established under the Universitas Pembangunan Nasional "Veteran" Jakarta Act 1967 and for the purpose of this Memorandum of Agreement shall be represented by its Faculty of Medicine whose address is at Jalan Rumah Sakit Fatmawati, Pondok Labu, Jakarta Selatan 12450, Indonesia (hereinafter referred to as UPNVJ).

AND

SCHOOL OF MEDICINE WALAILAK UNIVERSITY

a university established under the Walailak University Act 1992 and for the purpose of this Memorandum of Agreement shall be represented by its School of Medicine whose address is at address is at 222 Thaiburi, Thasala district, Nakhon Si Thammarat 80161, Thailand.

1.4 Assistance

Both sides shall endeavour to provide all necessary assistance and give direction to the joint research work by their staff.

1.5 Long Distance Training

The two parties shall explore possibilities of long distance consultation between their lecturers and specialists on the basis of an agreed research programme based on opportunities offered by the new information and communication technologies.

1.6 Joint Documentation and Publications

Both parties pledge to exchange research and lecturing documents, as well as their joint scientific publications subject to rearrangement on copyright protection.

1.7 Reception of Lecturers under Sponsorship

The two parties shall facilitate the reception and stay of lecturers according to arrangements approved by both regulatory authorities. In particular, both parties shall recommend to their respective Faculty Authorities the candidacy of lecturers from each other's institution who wishes to register for agreed academic programmes, short-term practical training courses, attachments, secondment, fellowship or any other programme of study, teaching or research.

1.8 Joint Research

1.8.1 Any research will have to obtain an approval from the Research Ethics Committee of Walailak and UPNVJ prior to starting the research.

1.8.2 The contracting parties shall endeavour to set up joint scientific research teams and implement joint research programmes in specific areas (Herbal Medicine) including field survey. Other areas can also cooperate in accordance with the agreement.

1.9 Financial Arrangement

1.9.1 The two parties shall do their utmost to raise the financial means necessary for the implementation of the present Memorandum of Agreement through grants made available by the respective regulatory authorities, as well as by other national and international sponsoring bodies.

1.9.2 All expenses relating to an exchange scholar shall be borne by the sponsoring institution and the host institution shall not be liable for any salaries or allowances or expenses for air travel, immigration charges, internal transport, accommodation, food, medical fees, insurance and living expenses.

1.10 Track Reports

The partners shall consult each other whenever they deem fit. Every year, they shall produce a track report on actions undertaken jointly and shall set details of the cooperation programme for the following year. The deadline for each annual report is 15th of December. Annual reports shall be signed. Documents worked out jointly through these consultations shall be communicated by each contracting party to the respective regulatory authorities.

1.11 Terms and Conditions of Implementation

Before the implementation of any of the aforementioned activities, Parties shall discuss and agree on the details for the implementation of the activities including the financial arrangements and responsibilities of each Party in the activity. The details for the implementation of the activities shall be put down in writing and added to this Memorandum of Agreement through a supplemental agreement.

ARTICLE 2: STUDENT EXCHANGE

2.1 Duration of Exchange

The period of stay of each exchange student at the host institution shall not exceed one (1) academic year.

2.2 Selection of Exchange Students at the Home Institution:

The home institution shall be responsible for selecting candidates for exchange students. Exchange students shall be full-time students at the home institution.

2.3 Admission Procedures

The home institution shall send a list of the exchange students nominated, their applications, and other documents required to the host institution by the deadline set forth each year by the host institution. The host institution shall have the right to make the final decision on the admission of each candidate based on its admission policies, rules and regulations set forth officially. The host institution shall inform the home institution of its final decision on each proposed admission as soon as possible.

2.4 Cost of exchange

The registration and tuition fees of the exchange student shall be waived by the host institution. However, all expenses for food, accommodation, transportation, health insurance, safety insurance, miscellaneous costs, and also the language course fees as well as other costs for the duration of the exchange shall not be borne by the host institution.

2.5 Use of Facilities and Services

The host institution shall grant exchange students access to its facilities and services normally available to its own students.

2.6 Terms and Conditions of Implementation

Any other terms and conditions necessary for the implementation of the student exchange shall be discussed and agreed by Parties and added to this Memorandum of Agreement through a supplemental agreement.

ARTICLE 3: GENERAL

3.1 Validity

The Memorandum of Agreement shall enter into force after signature by both parties and shall, subject to clause 3.2, remain in force for a period of three (3)

years subsequent to which it may be renewed on terms and conditions to be agreed upon.

3.2 Termination

This Memorandum of Agreement can be terminated by either party by giving six (6) month's written notice and if agreed by both Parties, any ongoing academic programmes may continue till the end of the academic year for that programme despite the termination of the Memorandum of Agreement.

3.3 Coordinator

Each institution agrees to appoint an overall Coordinator for the administration of the exchange programme. The Coordinator shall serve as the contact person on campus, being responsible for arrangements associated with visits, ensuring that necessary approvals are in place and for the general welfare of the exchange staff and students.

3.4 Ratification

This Memorandum of Agreement is subject to ratification by the regulatory authorities of the home and host universities and is to be constructed as subject to all the laws of the land in the home and host countries.

3.5 Obligation of the Exchange Student and the Exchange Staff

Exchange staff or exchange student shall observe the rules and regulations set forth by the host institution as well as the immigration laws, civil laws, criminal laws, and the regulations of the host country. Exchange staff or exchange student shall have health insurance and liability insurance as designated by the host institution.

3.6 Dispute Resolution

The parties agree that all disputes arising pursuant to this Memorandum of Agreement shall be resolved by way of negotiations and discussion and with a view to an amicable settlement and mutual benefit of both parties.

3.7 Intellectual Property Rights

3.7.1 The protection of intellectual property rights shall be enforced in conformity with the respective national laws, rules and regulations of the parties and with other international agreements signed by both parties.

3.7.2 This agreement shall not be constructed as any transfer, assignment or infringement of any intellectual property rights between the two institutions.

3.7.3 The use of the name, logo and/or official emblem of any of the parties on any publications, document and/or paper is prohibited without the prior written approval of the party.

3.7.4 Unless otherwise agreed by both Parties, the intellectual property rights in respect of any development, and any product and service development, were obtained:

- (i) jointly by the parties or if the research results were obtained through the joint activity or effort of the parties, then these shall be jointly owned by the parties in accordance with terms to be mutually agreed upon; or
- (ii) solely and separately by a party or if the research results were obtained through the sole and separate effort of the party, then these shall be solely owned by the party concerned.

3.8 Notices

Any communication under this Agreement will be written in English and delivered by courier to the address or sent to the electronic mail address or facsimile number of either Walailak or UPNVJ, as the case may be, shown below or to such other address or facsimile number as either PARTY may have notified the sender and shall, unless otherwise provided herein, be deemed to be duly given or made when delivered to the recipient at such address or electronic mail address or facsimile number which is duly acknowledged.

To Walailak:

Contact Person : Assoc.Prof.Dr.Chuchard Punsawad
Address : School of Medicine,
Walailak University,

22 Thaiburi, Thasala district, Nakhon Si Thammarat
80161, Thailand

Email Address : chuchard.pu@wu.ac.th

To UPNVJ:

Contact Person : Dr. dr. TAUFIQ FREDRIK PASIAK, M.Kes, M.Pd I

Address : Faculty of Medicine,
Universitas Pembangunan Nasional "Veteran" Jakarta
No 1, Jalan Rumah Sakit Fatmawati, Pondok Labu,
Jakarta Selatan 12450, Indonesia

Email Address : kerjasama.fk@upnvj.ac.id

3.9 Force Majeure

Neither party shall be in breach of this Memorandum of Agreement if there is any total or partial failure of performance by it or its duties and obligations under this Memorandum of Agreement occasioned by any event of *force majeure* such as flood, fire, earthquake, incremental weather, act of government or state, war, civil commotion, insurrection, embargo, prevention from or hindrance in obtaining any raw materials, energy or other supplies, pandemic, epidemic, labour disputes of whatever nature and any other cause or reason beyond the control of either party. If either party is unable to perform its duties and obligations under this Memorandum of Agreement as a direct result of the effect of force majeure, that party shall give written notice to the other of its inability setting out full details of the event of force majeure in question. The operation of this Memorandum of Agreement shall be suspended during the period (and only during the period) in which the event of force majeure continues. Forthwith upon such event ceasing to exist, the party relying upon it shall give written advice to the other of this fact. If the event of force majeure continues for a period of more than 90 (ninety) days and substantially affects the intention of this Memorandum of Agreement, the party not claiming relief under this Clause shall have the right to terminate this Memorandum of Agreement upon giving 30 (thirty) days' written notice of such termination to the other party.

IN WITNESS WHEREOF, the undersigned being duly authorised there to, have signed this Agreement.

Signed by
For and on behalf of
**FACULTY OF MEDICINE
UNIVERSITI PEMBANGUNAN
NASIONAL "VETERAN"
JAKARTA INDONESIA**



Dr. dr. Taufiq Fredrik Pasiak,
M.Kes., M.Pd.I., M.H., CIPA
Dean
Faculty of Medicine
Universitas Pembangunan Nasional
"Veteran" Jakarta

Signed by
For and on behalf of
**SCHOOL OF MEDICINE
WALAILAK UNIVERSITY**



**Assoc. Prof. Dr. Chuchard
Punsawad**
Dean
School of Medicine
Walailak University