



WALAILAK UNIVERSITY

MEMORANDUM OF AGREEMENT

between

**DONG THAP UNIVERSITY,
VIETNAM**

and

**WALAILAK UNIVERSITY,
THAILAND**

MEMORANDUM OF AGREEMENT

between

DONG THAP UNIVERSITY (DThU), VIETNAM

and

WALAILAK UNIVERSITY (WU), THAILAND

THIS MEMORANDUM OF AGREEMENT
hereinafter referred to as "MoA" is made on

Following the signing of the Memorandum of Understanding between Dong Thap University and Walailak University, the two institutions hereby enter into this Memorandum of Agreement to jointly implement the SEA-Teacher Student Exchange Program for the period 2025-2030.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. The agreement shall be implemented in reciprocal way. Each university, as appropriate to the circumstances, shall assume the role of either Sending University or Receiving University, ensuring an equal number of outbound and inbound students.
2. This agreement shall apply to the 2nd year- 4th year education students (Bachelor Degree), studying in Faculty/ School of Education and/ or Teacher College.
3. The major study areas of students shall be as follows, but not limited to: Mathematics, Science, English, Physical Education, Elementary School, Social Studies, Pre-school education.
4. The exchange program shall be equivalent to a minimum of 3 credits; the maximum credit per semester depends on the Sending University.

5. The Internship Exchange Program shall include classroom observation and practicum (teaching experience) in the school networks of the Receiving University.
6. The students exchange period is subjective to the agreed schedule between the Sending and Receiving Universities but it is suggested to be tentative in from the second week of October to the first week of November, or from the first week of March to early April within the academic years 2025-2030.
7. The Sending University shall ensure that the students apply "International Health Insurance" from their home country prior to their departure.
8. Any eventualities that may occur to the students during the exchange period, the Receiving University shall advance hospitalization expenses follow by the reimbursement of the students' parents.
9. In case of unforeseen circumstances such as a natural disaster or a political violence, the extra expenses related to the students shall be shouldered by the Sending University.
10. The Sending University shall be responsible for:
 - i. Recruiting eligible students
 - ii. Providing for the Receiving University passport Bio Data Page photos of students, Bio-Data Sheets (Appendix IV in the SEA-Teacher Guidebook), and letters of recommendation for the students one month before their departure.
 - iii. Coordinating responsibly with the Receiving University for the program implementation.

- iv. Providing support in arranging for the airfare, meals/pocket money, international health insurance, student visa/education visa/special student permit (if required) for the outbound students.
- v. Ensuring that the students submit the required documents at the end of the practicum.

11. The Receiving University shall be responsible for:

- i. Coordinating responsibly with the Sending University for the program implementation.
- ii. Determining the practicum school that will provide opportunities for students to do assisted teaching, teach (minimum of 8 hours out of the 20 core practicum hours of the program).
- iii. Coordinating with the Sending University for the letter of acceptance.
- iv. Providing accommodation for inbound students.
- v. Providing transportation service for the inbound students from and to the nearest airport.
- vi. Providing mentor(s) and buddy(ies) for the inbound students.
- vii. Ensuring that the inbound students apply international health insurance from their home country prior to their departure.
- viii. Ensuring or providing support in student visa/education visa/special student permit (if required)
- ix. Providing the educational/cultural activities or trips preferably during the weekend time.

- x. Ensuring that the students submit the required documents at the end of the practicum.
- xi. Providing certificate of completion to the outbound students as proof of completion of the program.

12. For Budgeting, it will be based on the following cost-sharing agreement between the agreed parties:

i. The parents of the students and/or the Sending University shall shoulder the cost of:

(1) passport/ visa fee (2) health check-up (3) international health and travel insurance (4) airfare (5) daily meals (6) pocket money.

ii. The Receiving University shall shoulder the cost of:

(1) accommodation (2) airport transfer to and from the nearest airport (3) extra activities required by the Receiving University for the inbound students to join.

13. The eligibility of the students shall be ensured by the Sending and Receiving Universities.

14. Both parties shall issue Certificate of Accomplishment for the students who have met the requirements set by the both parties.

GENERAL TERMS OF THE AGREEMENT

1. Duration of MoA

This Agreement will remain effective for FIVE (5) years from the date of signing. It may be renewed by mutual consent, if proposed

by either party.

2. Amendment

This Agreement may be amended by mutual consent, if proposed by either party, by giving at least six months' notice in writing to the other party.

3. Language

This Agreement is written in English and signed in duplicate by both parties. It may be translated into other languages for reference purposes.

4. Termination

Either party may terminate the Agreement by giving written notice to the other party. The termination however does not affect any ongoing exchange program or any form of cooperative work under this Agreement which shall continue until its completion unless the Parties mutually agree in writing to the earlier termination of the exchange program or cooperative work.

5. Assignment

The Parties shall not assign this Agreement to other parties without the prior express written consent of each Party.

6. Dispute Resolution

Any difference or dispute between the Parties concerning the interpretation and/or implementation and/or application of any of the provisions of this Agreement shall be settled amicably through mutual consultation and/or negotiations between the Parties through diplomatic channel, without reference to any third Party or international tribunal.

7. Consultation

The Parties may negotiate on a case-by-case basis, if they have anything that is not written in this Agreement.

8. Force Majeure

Neither party shall be liable for any unforeseeable event beyond its reasonable control not caused by the fault or negligence of such party, which causes such party to be unable to perform its obligations under this Agreement, and which it has been unable to overcome by the exercise of due diligence. If any force majeure delays or prevents the performance of the obligations of either party for a continuous period in excess of thirty (30) days the party not so affected may give notice to the affected party to terminate this Agreement specifying the date on which termination this Agreement specifying the date on which termination will take effect.

IN WITNESS WHEREOF the Parties had hereunto set their hands the day and year first above-written.

**SIGNED for and behalf of
DONG THAP UNIVERSITY,
VIETNAM**

**SIGNED for and behalf of
WALAILAK UNIVERSITY,
THAILAND**

Assoc. Prof. Dr. HO VAN THONG
Rector
Dong Thap University

Date: 24 Dec 2025


Prof. Dr. SOMBAT THAMRONGTHANYAWONG
President
Walailak University

Date: 09 Dec 2025




In the presence of:



NGUYEN ANH THU
Head, Office of International Affairs and
Communications

In the presence of:



ASST. PROF. DR. PATNARIN SUWAN
Director, Center for International

